

FINANCIAL INSTITUTIONS

MAY 18, 2020

COVID-19 REOPENING GUIDELINES



MASKS

- Masks should be used for employees working in close proximity to other employees or customers.
- Employees handling cash should wear gloves.



SANITIZING

- Additional hand sanitizing stations will be available to patrons and employees.
- Bathrooms should be sanitized after use.
- Sanitize any high-traffic areas such as doorknobs, counters, etc.



SOCIAL DISTANCING

- Limit the number of individuals inside the lobby/public areas in banks/credit unions to 50% of fire capacity occupancy or 8 customers per 1,000 square feet.
- Encourage drive-thru use.
- Encourage virtual meetings regarding loans, financial planning, etc.



TRANSACTIONS

- Point of sale equipment will be frequently cleaned and sanitized.
- Protective screens may be installed at the discretion of each institution.
- Teller windows must be at least six feet apart.
- Pens should be sanitized after use.



RESOURCES

accelerateSC

<https://accelerate.sc.gov>

Medical University of South Carolina (MUSC)

Local businesses can access MUSC services for more hands-on and detailed assessments beyond what is provided in these documents by contacting businesshealth@musc.edu | (843) 792-2840